DEPARTMENT OF HEALTH SERVICES
714/744 P STREET
SACRAMENTO CA 95814

TO: All County Welfare Directors   Letter No.:   86-57
      All County Administrative Officers

SUBJECT: LYNCH V. RANK (PICKLE) TICKLER SYSTEM

This is to notify all County Welfare Departments (CWDs) of the
planned implementation of the statewide automated Pickle Tickler
System.

Background

Under the terms of the 1983 Permanent Injunction issued by the
U.S. District Court in the Lynch v. Rank case, all CWDs were
required to develop and maintain a tickler system to allow for
future notification of all potential Pickle eligibles. This
county tickler system must contain the names and current
addresses of any aged, blind or disabled medically needy person
with Title II income who is determined by the CWD to be poten-
tially Pickle eligible. See attached All County Welfare
Directors Letter (ACWDL) No. 83-74 for specific details.

The injunction further required that after CWDs had correctly
identified the potentially eligible population, the Department of
Health Services (DHS) would use the CWD information to prepare a
statewide automated Pickle Tickler System.

Description

The automated Pickle Tickler System is designed to accomplish the
following:

o   Establish a permanent means of identifying and tracking the
      status of those individuals who are potentially Pickle eli-
      gible via a Pickle Tickler code on the Medi-Cal Eligibility
      Data System (MEDS) database.

o   Provide the means to select all appropriate records from the
      MEDS database to provide the counties with a listing of all
      individuals who must be contacted each year at the time of
      the annual, Social Security Retirement, Survivors Disability
      Insurance (RSDI) cost of living increase, (COLA).

o   Provide the CWDs with the means to update the Pickle Tickler
       status and related information as needed, on an ongoing
       basis. For example, beneficiaries who request, in writing,
       that their names be removed from the list of those receiving
       notices can be coded with a status of "2", Beneficiary has
       requested not to be contacted. These individuals will
       remain in a Pickle Tickler status on MEDS but their names
       will be excluded from the annual listings sent to the
       counties.

This system must be in place by December 31, 1986 in order to
comply with the requirements of the Lynch v. Rank Court Order.
The following action is necessary to accomplish this.

County Action

Effective immediately, counties must begin preparations to
provide this Department with the records of those individuals who
are currently in their county tickler system. The Department
plans to be able to accept and process this information beginning
December 1, 1986. CWDs will be able to submit this information
either via the batch/tape process or through online updates.
This information must be received no later than December 23,
1986.

To accomplish transmission of the data a new transaction, EW60,
is being developed. Attached is a copy of the batch specifica-
tions, the EW60 screen, and a description of the required and
optional data elements needed for this transaction. For the
initial load, all records should be coded as Pickle type "P",
Potential Pickle Eligible per County. Also, to simplify county
programming for this initial load, CWDs that choose to submit the
information via batch input may code all records with a Pickle
status of "1", Beneficiary is a Potential Pickle Eligible.
Modifications to the Pickle status can then be submitted at a
later date, as needed.

With the implementation of this system, the Department will be
able to maintain all Pickle Tickler information on MEDS. Begin-
ning January 1988, the Department intends to assume the responsi-
bility of mailing the notices to all potential Pickle eligibles.
Given the above, CWDs may wish to consider using batch input
transactions only for the initial loading of the Pickle status
information and then use online transactions for the ongoing
modification of Pickle status information.

State Action

On January 2, 1987 the Department will mail CWDs a listing of all
individuals who must be contacted by the county. This listing
will contain the following information if available:

    name
    address
    MEDS identification number
    county identification number
    district
    eligibility worker code
    case name
    sex
    date of birth
    date last received SSI

These individuals must have an eligibility redetermination
completed by February 1987. Depending upon the results of this
redetermination, the appropriate notice must be sent as stated in
ACWDL No. 83-74.

Please contact Kristi Banion at (916) 324-4961 if you have any
questions on Potential Pickle policy. Questions on the Pickle
Tickler system should be directed to your state MEDS liaison.

                              Sincerely,

                              Frank S. Martucci, Chief
                              Medi-Cal Eligibility Branch

Attachments

cc: Medi-Cal Liaisons
     Medi-Cal Program Consultants
     MEDS Liaisons

Expiration Date: December 31, 1987

CHAPTER 6 - COUNTY ONLINE PROCEDURES

EW60

SCREEN FORMAT

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| EW60              ** MODIFY PICKLE STATUS INFORMATION **      XXX - MM/DD/YY |
|                                                                      |
|  CASE-NAME _____     DISTRICT ___          EW-CODE ____    |
|                                                                      |
|  COUNTY-ID:                                                          |
|     PER-MEDS __ __ _____ _ __                                      |
|                         ;                                            |
|  MEDS-ID _____       BIRTHDATE _____                           |
|                                                                      |
|  PICKLE-STATUS _         SSI-LAST-RECEIVED ____       PICKLE TYPE _   |
|                                                                      |
|  NEW COUNTY-ID:  COUNTY __                                           |
|                                                                      |
|  ADDRESS: LINE-1 _____                          |
|           LINE-2 _____                          |
|        CITY/STATE _____     ZIP-CODE _____            |
|                                                                      |
|  PHONE-NO (***) ***-****                                            |
|                                                                      |
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CHAPTER 6 - COUNTY ONLINE PROCEDURES

EW60

6.3.13   EW60 - Modify Pickle Status Information

PURPOSE

The EW60 transaction is used to update Pickle Tickler status information for all potential Pickle eligibles and to update the address and change current county information for inactive potential Pickle eligibles.

USAGE CONSIDERATIONS
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o   If the recipient shows a pending or current active status on MEDS, only the latest responsible county can update the Pickle Tickler status information. The county code in the EW60 County ID must match the latest responsible county on the MEDS database.

o   Any county can submit an EW60 for an inactive recipient. If the current MEDS database County ID is for your county, the EW60 may be submitted with that County ID. If there is a federal format County ID (county-aid-9-SSN with aid code 10, 20, or 60) on the MEDS Cross Reference File for your county, it may be used on the EW60. If there is no federal format County ID on the MEDS Cross Reference File for your county and the current County ID on MEDS is not for your county, then the NEW-COUNTY-ID COUNTY must be entered and the COUNTY-ID PER-MEDS must be a federal format County ID from the MEDS Cross Reference File.

o   CASE-NAME, DISTRICT, EW-CODE, and ADDRESS will update MEDS only if the MEDS database shows NO pending or current active eligibility status.

o   If a COLA terminated recipient is reported eligible by the county with an aid code 16, 26, or 66, the Pickle Tickler status information will be automatically set to indicate that they are a potential Pickle eligible. A separate EW60 is not needed in this instance.

CHAPTER 6 - COUNTY ONLINE PROCEDURES

EW60

DATA ELEMENTS   ENTRY ACTIONS
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1. CASE-NAME   Optional. 1/
                           Enter the case name using up to 18 alpha/numeric
                           characters.

2. DISTRICT   Optional. 1/
                           Enter county district code using up to 3
                           alpha/numeric characters.

3. EW-CODE   Optional. 1/
                           Enter eligibility worker code using up to 4
                           alpha/numeric characters.

4. COUNTY-ID: Required.
      PER-MEDS   Enter the full 14 digit county identification
                           number. This number must be known to MEDS. If the
                           MEDS record shows either a pending or current active
                           status, the county code must match MEDS. If a new
                           county code is entered in the NEW-COUNTY-ID COUNTY,
                           the COUNTY-ID PER-MEDS must be in the federal format
                           (county-aid-9-SSN with aid code 10, 20, or 60).

5. MEDS-ID   Required.
                           Enter the 9 position MEDS-ID.

6. BIRTHDATE   Required.
                           Enter the birthdate in 7 digits in the format
                           MMDDYYY. For example, May 2, 1904 is entered as
                           0502904.

7. PICKLE-STATUS   Required.
                           Enter the 1 digit numeric code that identifies the
                           current status of a potential Pickle eligible.

                           1   Beneficiary is a Potential Pickle Eligible
                           2   Beneficiary Has Requested Not To Be Contacted
                           3   Loss of Contact/Whereabouts Unknown
                           7   Beneficiary IS NOT a Potential Pickle Eligible
                                (Used to eliminate erroneous Pickle Tickler
                                information on MEDS)
                           9   Beneficiary is Deceased

1/ Will not update if MEDS shows a pending or current active status.

CHAPTER 6 - COUNTY ONLINE PROCEDURES

EWS0

DATA ELEMENTS   ENTRY ACTIONS
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8. SSI-LAST-RECEIVED   Optional.
                              Enter a 4 digit date in the format MMYY indicating
                              the month and year when the recipient last
                              received an SSI/SSP payment. This field may be used
                              either to report information when there is no date
                              on MEDS or to correct an incorrect date on MEDS.

9. PICKLE-TYPE   Optional.
                              Enter the 1 digit alpha code that identifies the
                              type of potential Pickle eligibility. Required when
                              there is no existing Pickle Tickler information on
                              MEDS. (Note: Other values are to be added later.)

                              P   Potential Pickle Eligible per County

10. NEW-COUNTY-ID: Optional.
    COUNTY   Enter the 2 digit code that identifies your county.
                              This field is used only when a potential Pickle
                              eligible has moved and is not Medi-Cal eligible in
                              the new county. This field is used to update the
                              current county code on MEDS so that when the annual
                              Pickle Tickler report is prepared, the information
                              will be sent to the most recent county of residence.
                              When this field is entered, the COUNTY-ID PER-MEDS
                              must be a federal format County ID (county-aid-9-SSN
                              with aid code 10, 20, or 60).

11. ADDRESS   Optional.   1/
                              If any part of the address is entered, Line-2,
                              City/State, and ZIP Code are required.

        LINE-1   Enter care-of information, if needed, in 26 or less
                              alpha/numeric characters beginning with C/O.

        LINE-2   Enter the street address in 26 or less alpha/numeric
                              characters.

        CITY/STATE   Enter the city and state in 20 or less alpha/numeric
                              characters.

        ZIP-CODE   Enter the 5 digit numeric ZIP Code.

1/ Will not update if MEDS shows a pending or current active status.

CHAPTER 6 - COUNTY ONLINE PROCEDURES

DATA ELEMENTS   ENTRY ACTIONS
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12. FHONE-NO   NOT CURRENTLY AVAILABLE. This field will be made
                              available as an optional item once space has been
                              allocated for it on the MEDS database.

CHAPTER 8 - COUNTY BATCH PROCEDURES

EW60

8.3.10   EW60 - Modify Pickle Status Information

PURPOSE

The EW60 transaction is used to update Pickle Tickler status information for all potential Pickle eligibles and to update the address and change current county information for inactive potential Pickle eligibles.

USAGE CONSIDERATIONS
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o   It is anticipated that, on an ongoing basis, most counties will update Pickle
    Tickler status information via online updates since Pickle Tickler information
    will no longer need to be maintained at the county level. For the initial
    loading of Pickle Tickler status information on all existing potential Pickle
    eligibles, some counties may want to use batch input transactions.

o   If the recipient shows a pending or current active status on MEDS, only the
    latest responsible county can update the Pickle Tickler status information.
    The county code in the EW60 County ID must match the latest responsible county
    on the MEDS database.

o   Any county can submit an EW60 for an inactive recipient. If the current MEDS
    database County ID is for your county, the EW60 may be submitted with that
    County ID. If there is a federal format County ID (county-aid-9-SSN with aid
    code 10, 20, or 60) on the MEDS Cross Reference File for your county, it may be
    used on the EW60. If there is no federal format County ID on the MEDS Cross
    Reference File for your county and the current County ID on MEDS is not for
    your county, then the NEW-COUNTY-ID COUNTY must be entered and the COUNTY-ID
    PER-MEDS must be a federal format County ID from the MEDS Cross Reference File.

o   CASE-NAME, DISTRICT, EW-CODE, and ADDRESS will update MEDS only if the MEDS
    database shows NO pending or current active eligibility status.

o   If a COLA terminated recipient is reported eligible by the county with an aid
    code 16, 26, or 66, the Pickle Tickler status information will be automatically
    set to indicate that they are a potential Pickle eligible. A separate EW60 is
    not needed in this instance.

CHAPTER 8 - COUNTY BATCH PROCEDURES

EW60

HEADER DATA ELEMENTS	POSITION	LENGTH	COMMENTS
MEDS TRANS CODE	01 - 04	4	Required - 'EW60'.
PASSWORD	05 - 08	4	Required.
CREATION-DATE	09 - 13	5	Required. Julian date format - YYDDD.
BATCH-SEQUENCE-NUMBER	14 - 16	3	Required.
CONTINUATION-SEQ-NUM	17	1	Required.
MEDS-ID	18 - 26	9	Required.
COUNTY-ID	27 - 40	14	Required. This number must be known to MEDS. If the MEDS record shows either a pending or current active status, the county code must match MEDS. If a new county code is entered in the NEW-COUNTY-ID COUNTY, the header County ID must be a federal format County ID (county-aid-9-SSN with aid code 10, 20, or 60).
BIRTHDATE	41 - 47	7	Required. Calendar date format - MMDDYYYY.

CHAPTER 8 - COUNTY BATCH PROCEDURES

EW60

DATA ELEMENTS	DED NO.	COMMENTS
CASE-NAME	0225	Optional. 1/
DISTRICT	0240	Optional. 1/
EW-CODE	0220	Optional. 1/

PICKLE-STATUS	2014	Required.
		Acceptable values are:
		
		1 - Beneficiary is a Potential Pickle
		    Eligible
		2 - Beneficiary Has Requested Not To Be
		    Contacted
		3 - Loss of Contact/Whereabouts Unknown
		7 - Beneficiary IS NOT a Potential Pickle
		    Eligible (Used to eliminate erroneous
		    Pickle Tickler information on MEDS)
		9 - Beneficiary is Deceased

SSI-LAST-RECEIVED	2010	Optional. Format is MMYY.
PICKLE-TYPE	1705	Optional, BUT Required on first update. Currently the only acceptable value is: P - Potential Pickle Eligible per County.
NEW-COUNTY-ID: COUNTY	0175	Optional.
ADDRESS:		Optional. 1/ If any address fields are entered, LINE-2, CITY/STATE, and ZIP-CODE are required.
LINE-1	0310	
LINE-2	0315	
CITY/STATE	0320	
ZIP-CODE	0325	
PHONE-NO		Not Currently Available; to be added later.

1/ Will not update if MEDS shows a pending or current active status.